

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, ARKANSAS 72641

BOARD OF DIRECTOR'S MEETING

MONDAY AUGUST 12TH 5:30 P.M.

Dear Directors:

Enclosed please find board minutes, director's report and financial reports for the month of July 2013.

If you have any questions or concerns please feel free to give me a call.

Thank You,



Karen Edgmon

Financial Officer

Mt. Sherman Water Association



DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	2,177,600	100.0%
Water Sold to Customers	1,623,690	74.6%
Utility Use (fire, flushing)	0	0.0%
Water Lost	553,910	25.4%
Average Use Per Account	5,289	
Accounts Using Water	307	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	12,891.96	0.00	0.00	97.80	650.00	0.00	980.79
Count	327	0	0	326	260	0	316
Average	39.42	0.00	0.00	0.30	2.50	0.00	3.10

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on July 2013 Bills	15,547.81	329
Credit Balances	-1,542.55	24
Debit Balances	17,090.36	305
Payments	-14,017.31	298
Adjustments	43.41	13
Balance after Payments and Adj	1,573.91	36
Current	-1,260.61	17
30 to 60 Days Old	269.20	11
60 to 90 Days Old	128.87	1
Over 90 Days Old	2,436.45	7
Penalty Charges	321.61	52
Charges for Services	14,620.55	327
Balance Due	16,516.07	

Check #	To Whom Issued	Amount	Service
4665	CNA Surety	\$ 100.00	Bookkeeper Bond
4666	Buffalo River Ranch	250.00	mowing 2xs
4667	Nelson Phillips	1560.00	back hoe work (contract)
4668	Jasper Post Office	99.00	post card stamps
4669	Fabri Clean	754.54	maintenance
4670	Karen Edgmon	981.50	contract labor
4671	Karen Edgmon	75.00	rent
4672	MSVFD	625.85	fire dues
4673	Odie Watts	50.00	reimburse secretary
4674	D F & A	854.00	sales tax
4575	First National Bank	10000.00	Certificate of Deposit
4676	Leslie Daniels	200.00	contract meter reader
4677	Leslie Daniels	175.00	maintenance
4678	Jimmie Beets	20.00	mowing
4679	Ivan Reynolds	1100.00	contract labor
4680	Ivan Reynolds	30.00	maintenance



BANK of the OZARKS®



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04704

OZ 01
MT SHERMAN WATER ASSOCIATION
GENERAL ACCOUNT
P O BOX 356
JASPER AR 72641

RETURN SERVICE REQUESTED

07/31/13

0000048454



PG 1

23
*** CHECKING *** INT CHKG-STATE & PS
ACCOUNT NUMBER 0000048454
PREVIOUS STATEMENT BALANCE AS OF 06/30/13
PLUS 8 DEPOSITS AND OTHER CREDITS
LESS 22 CHECKS AND OTHER DEBITS
CURRENT STATEMENT BALANCE AS OF 07/31/13
NUMBER OF DAYS IN THIS STATEMENT PERIOD 31

CYCLE-009
BEGINNING RATE 0.05000

32,185.59
14,221.90
19,360.98
27,046.51

*** CHECK TRANSACTIONS ***

SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
4665*	07/01	100.00	4673	07/09	50.00
4666	07/22	250.00	4674	07/17	854.00
4667	07/09	1,560.00	4675	07/16	10,000.00
4668	07/10	99.00	4676	07/16	200.00
4669	07/12	754.54	4677	07/16	175.00
4670	07/05	981.50	4678	07/25	20.00
4671	07/05	75.00	4679	07/29	1,100.00
4672	07/09	625.85	4680	07/29	30.00

*** CHECKING ACCOUNT TRANSACTIONS ***

DATE	DESCRIPTION	DEBITS	CREDITS
07/08	DEPOSIT		
07/10	AC-INTERNET CHARGES-FUNDS XFER	5.00	2,488.41
07/12	DEPOSIT		520.00
07/12	DEPOSIT		3,383.87
07/16	DEPOSIT		1,544.44
07/23	DEPOSIT		1,999.72
07/23	DEPOSIT		2,803.13
07/23	AC-RITTER COMM-RITTER PMT	34.74	
07/23	AC-RITTER COMM-RITTER PMT	38.70	
07/26	AC-CARROLL ELEC-CEC-CASH TRANS	19.77	
07/26	AC-CARROLL ELEC-CEC-CASH TRANS	125.36	
07/26	AC-CARROLL ELEC-CEC-CASH TRANS	2,262.52	
07/30	DEPOSIT		1,481.11
07/31	INTEREST PAYMENT		1.22

*** BALANCE BY DATE ***

06/30	32,185.59	07/01	32,085.59	07/05	31,029.09	07/08	33,517.50
07/09	31,281.65	07/10	31,177.65	07/12	34,326.98	07/16	25,496.42
07/17	24,642.42	07/22	24,392.42	07/23	29,121.83	07/25	29,101.83
07/26	26,694.18	07/29	25,564.18	07/30	27,045.29	07/31	27,046.51

PAYER FEDERAL ID NUMBER..... 71-0130170
INTEREST PAID YEAR TO DATE..... 6.89

NOTE: See Reverse Side For Important Information

Scribe:	Odie J. Watts	
Date:	July 8, 2013	Time: 5:33 PM – 6:20 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Customers and Guests:

Key	Board Meeting Attendees:
	Garland Matlock, President of the Newton County Fire Association and Don Labonte, President of the Mt. Sherman VFD were in attendance to present a proposal to the Board to install new radio equipment using the Water Association facilities.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting was called to order at 5:33 by Calvin Voshell - President.
2. Meeting Minutes	The Meeting minutes from the May 13, 2013 and the June 10, 2013 meetings were reviewed and approved. Motion to approve the minutes was made by Betty Stivers with 2 nd by Koby Lee with no abstentions.
3. Financial and Water	Transaction reports for June 1 through June 30, 2013 were reviewed and approved.

Agenda	Main Points, Conclusions/Discussions, Decisions
Association Director's Report	Nothing of significance to report. A detailed expenditure report is on file: - Water loss rate was calculated at 26.1%. Search for leaks in ongoing. - A customer whose bill is over \$200 and is over 90 days past due has requested that penalty charges be dropped. The Board discussed the issue and decided to keep the penalty charges in place until the customer's bill has been paid. Karen will notify the customer in question of the Board's decision (Action Item). Motion to approve the financial and director's reports – Betty Stivers 2nd by Ron Ferguson. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the monthly Water Operator's Report. Most significant items in the report are listed below: - Repaired leak at the old Hiram Cole place. - Found a leak at the booster pump station and have parts on order. - Placed a 4 inch valve behind Melvin House property. - Installed an observation meter at the valve before Raymond White's. - Installed an observation meter at the main line valve on the Scarbrough's property. - Installed an observation meter across from Elvin Samuels at the 6 inch valve. - Have made arrangements to meet with representative of the Arkansas Rural Water Association (ARWA) for the night of July 9. Will begin surveying the water lines for leaks at mid-night. It is unknown how much time the ARWA can give us to find leaks. - Found a wet spot on the Horseshoe Canyon line. Will require some digging to determine if there is a leak in the line. Motion to approve the Water Operator's report – Ben Szbrowicz 2nd by Koby Lee. No Abstentions.
5. Old Business	Action Item 57: Opened and revised on 3/12/10 for Ivan Reynolds to purchase and install approximately 50, one inch meters to tighten up leak detection within the system. This action item was first opened on 7/9/10 but has been revised and remains open. See new business. Ivan will continue working on purchasing and installing the observation meters. He plans to install at least 50 more meters in the system to help isolate leaks. 14 meters have been installed to date. The action item was updated as of 3/9/12. The Board approved Ivan to purchase 25 observation setters and related materials and begin installing them ASAP. An additional 25 meters will be purchased and installed at a later date. Material for 25 meters has arrived as of May 14, 2012. Estimate 4 meters per month will be installed. Monthly progress reports will be made to the Board. Ivan Reynolds was absent from the

Agenda	Main Points, Conclusions/Discussions, Decisions
	June, 2012 meeting so no status report was given. No change in status as of 7/9/12. No status change as of 8/13/12. As of 9/12/12 at least one meter has been installed and another is planned soon. No status change as of 10/8/12. No new progress to report as of 11/19/12. No change in status as of 12/10/12. No change in status to record for 12/10/12. As of 2/11/13 status remains as "in work". As of 3/11/13 status remains as "in work". As of 4/8/13 status remains "in work." As of 5/13/13 status remains "in work". No more meters have been installed. No status change as of 6/10/13. As of 7/8/13 three of these meters were installed during the month of June and work will continue. ▪ Action Item 61: Item assigned to Ivan Reynolds to work through the older system meters and replace those that do not appear to be recording correctly. This item is in work and as of 9/12/12 there is no significant change in status. As of 11/19/12 the Board requested Ivan to furnish the Board with the number of older meters he intends to replace. Estimate 40 meters will be replaced. Board approved purchase of 50 meters. 40 will be installed and 10 will be maintained in inventory. See above comments under Water Operator's Report. Meters are on order but have not arrived as yet. No change in status to record during the 12/10/12 meeting. As of 2/11/13 the meters have arrived and are being installed as replacements for some of the older meters in the system. Estimate completion in February or early March, 2013. No change in status as of 3/11/13. As of 4/8/13 over half of the proposed meter changes have been accomplished. Work will continue as time permits. As of 5/13/13 the project is approximately 60% complete and will continue as time permits. Work is progressing as of 6/10/13 but no new status was given as to how many new meters have been installed. As of 7/8/13 one more meter has been changed. Work will continue. ▪ Action Item 70: Item assigned to Ron Ferguson to contact a company he has been researching who specializes in leak detection and see if they can come to one of our monthly meeting and advise us as to what we can do to better manage our water losses. Ron Ferguson was absent from meeting on 4/8/13 so no report was available. Ron Ferguson reported he has contacted at least 3 companies who do leak detection work but was not satisfied with their responses. He will continue to research companies who do this sort of work. Ivan Reynolds will contact the Arkansas Rural Water group in Little Rock to see if they can assist in the effort to find someone to do leak testing. Ivan Reynolds has contacted the Arkansas Rural Water group and they will be here to help locate leaks during the week of June 17, 2013. This action item is being closed. ▪ Action Item 71: Item assigned to Karen Edgmon. Respond to customer's request to have the penalty charges dropped on her past due account and respond to the customer who is requesting a return of a meter deposit which is not being held by the MSA.
6. New Business	▪ Guests from the Newton County Fire Association requested the Board approve the use of the property of the MSA to install radio equipment and building to support the new county wide emergency communications system. The Board gave

Agenda	Main Points, Conclusions/Discussions, Decisions
	preliminary approval to the request. The representatives of the Fire Association will meet with the Water Operator and inspect the area where the radio equipment and building will be installed. The Water Operator will report back to the Board on any problems that might arise during the site survey. A time-table for the actual installation of the equipment has not established. Motion to approve the installation was presented by Odie Watts and 2nd by Barry Shechtman with no abstentions. Karen Edgmon received a letter from a customer requesting return of a meter deposit. The meter was pulled at the customer's request and no meter deposit is being held for this customer. Karen will respond to the letter but no further action on the matter is anticipated (Action Item).
7. Adjournment	Meeting adjourned at 6:20 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for August 12, 2013 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI57	7/19/10	Install 25, one inch meters to tighten up leak detection within the system. Make progress reports to Board on monthly basis.	Ivan Reynolds	ASAP	IN WORK
AI61	8/13/12	Work through the system to replace older meters that may not be recording properly.	Ivan Reynolds	ASAP	IN WORK
AI70	3/11/13	Contact a Leak Detection company and invite them to our Board meeting to discuss what they might be able to do to help curb our water losses.	Ron Ferguson Ivan Reynolds	4/8/13	CLOSED
AI71	7/8/13	Respond to customers who have made requests to the Board regarding elimination of penalty charges for one customer and the return of meter deposit for another.	Karen Edgmon	8/10/13	OPEN

Mt Sherman Water Association Board Meeting

July 8, 2013 Water Operators Report by

Ivan Reynolds

Fixed a leak at the old Hiram Cole place. The service line pushed out of the meter loop. Also found a leak at the Booster pump Station and have the parts on order.

Placed a four inch valve behind Melvin House property just over the Fence on Johanna Faught's corner.

Installed an Observation meter at the valve before Raymond Whites Where the main line comes off of Scarboroughs on the hiline and runs across the county road and again runs parallel to the county road.

Also placed an Observation meter at the main line valve on Sharbroughs Property.

I placed an observation meter across from Elvin Samuels at 6 " valve. The main line and one at the line to LC Matlock and at that 6 inch valve.

ARWA has me scheduled for the night of the ninth of July. Found wet Spot on Horseshoe Canyon line am will be digging to be sure.